

BEFORE THE NOTARY PUBLIC AT SIVASAGAR**AFFIDAVIT/ DECLARATION**

ESSENTIAL DATA SHEET TO BE SUBMITTED BY THE INSTITUTION AS PER CLAUSE 7(4) OF THE NCTE REGULATIONS, 2009 DULY SWORN BEFORE THE NOTARY PUBLIC TO THE VISITING TEAM

Name of the Institution : SIBSAGAR COLLEGE OF TEACHERS EDUCATION.

Address of the Institution where V.T. is to be conducted as per land & building documents submitted by the institution : SIBSAGAR COLLEGE OF TEACHERS EDUCATION

P.O. : JOYSAGAR, DIST. : SIVASAGAR, ASSAM, PIN - 785665

1. The institution namely SIBSAGAR COLLEGE OF TEACHERS EDUCATION is a self financed institution managed by the (any other Govt. body) SIBSAGAR COLLEGE, JOYSAGAR, ASSAM.
2. The management of the institution has authorized DR. PRAKASH KOTOKY (Name & Designation) PRINCIPAL vide Resolution No. 4(a) dt. 12.04.2007 (copy enclosed) to make an application to the ERC, NCTE for grant of recognition of B.Ed. (Course) with an intake/additional intake of 100 under self finance scheme and all concerned have read all the provisions of the NCTE Act, Rules & Regulations. The application of the institution has been submitted as per the provisions of the NCTE Regulation, 2009.

3. As per the certificate submitted by the society/trust, it has been established and operated by 'not for profit' registered under the appropriate laws. The same has been registered vide Registrar of Societies/trust vide Regd. No. _____ Dated _____ (copy of certificate to this effect be enclosed).

[SIBSAGAR COLLEGE, JOYSAGAR is a Govt. College & SIBSAGAR COLLEGE OF TEACHERS EDUCATION is a self-financing college under its authority. (Resolution 4(a) of the Sibsagar College Governing Body meeting held on 12.04.2007)]

Also in case the institution is a minority institution, the same is required to submitted a certificate from the concerned State Govt. authority competent to issue the Minority Status Certificate with the Following details:-

- a) Name and address of the minority status issuing authority:

- b) Order No. _____
date _____

4. That the society/trust is having PAN card No. AAFAS9038J (Copy enclosed).
5. That the society/trust is having the website No. www.sibsagarcollege.in\B_ED.HTM. The institution undertake that the same has been developed as per clause 7(10) of the NCTE Regulation, 2009.
6. That the institution has displayed a copy of the affidavit as prescribed under clause 8(8) of the NCTE Regulations,2009 on the official website No. www.sibsagarcollege.in\B_ED.HTM. The management is aware that in case the contents of the affidavit are found to be incorrect or false, the society or trust or the institution concerned shall be liable for civil and criminal action under the relevant provisions of recognition by the Regional Committee concerned as per clause 8(9) of the NCTE Regulations, 2009.
7. The land is in favour of SIBSAGAR COLLEGE OF TEACHERS EDUCATION vide lease Deed for a period of 40 years duration) dt. 28.09.2011 executed by Dr. Prakash Kotoky and duly registered in the office of Sub-Registrar, Sivasagar and actual location of the land is Demow Pathar under Amguri Revenue Circle, Mouza – Sologuri, P.O. – Joysagar, Dag No. 67/79 and P.P. No. 177 covering an area of 3 bigha – 0 katha – 0 locha. All the details have been verified from original registered land documents dt. 14.09.2011 and Possession Certificate and Non-encumbrance certificate dt. 20.09.2011 and issued by Sub-Registrar, Sivasagar. Accordingly, the total land possessed by the institution is measuring 43,200 Sq Ft. and the built up area 16249.98 sq.ft.
8. The land document has got the mutation done by the competent land and revenue authority vide order No. LSP/PFC/00-1302 dt. 21.09.2011 (copy enclosed).
9. The land as per land documents and the affidavit single well demarcated piece of land (yes/No). – Yes.

In case of more than one plot, all the plots are adjacent to each other (yes/no)

If yes a copy of the Site plans giving clear picture to this the Competent authority attached.

If, no details including the distance between plot /khasra are as follows:-

10. The permission of the competent authority to use the land exclusively for teacher education purposes has been obtained by the society / institution trust from the office of Addl. Deputy Commissioner, Sivasagar vide letter / order . memo No SVRS/44/2011/16 Dt. 27.09.2011 (copy enclosed).
11. Notarized Copy of conversion/change of land use certificate (CLU) for Plot No./Khata/khesra no Dag No. 67/79 of P.P. No. 177 and area 3 Bigha - 0 Katha – 0 Locha as per the affidavit and land documents registered by Sub-Registrar, Sivasagar Dt. 26.09.2011. The institution undertake that the issuing authority who issued the CLU i.e. Addl. Deputy Commissioner, Sivasagar is empowered by the state govt. for issuance of CLU under the rule /clause of the state govt. act namely Assam Land Revenue Act 1886.
12. Are the land and permanent building at the same place or not. The building plan has been approved by President, 3 No. Sologuri Gaon Panchayat (competent authority) and countersigned by Assistant Executive Engineer, PWD (Building), Sibsagar Building Sub-Division) for plot no./ khata/ khesra no Dag No. 67/79 of P.P. No. 177 reflecting total land area 3 Bigha – 0 Katha – 0 Locha. Total built up area is 1509.66 Sqm.

13. **Infrastructure facilities :**

Quality of Construction

Packa (RCC) (As per building standards)	:	<u>Packa Assam Type.</u>
Kacha	:	<u>No</u>
Asbestos	:	<u>No</u>
Tin roof	:	<u>Yes</u>
Plastering	:	<u>Yes</u>
Painting	:	<u>Yes</u>
Flooring	:	<u>Yes</u>
Wood work	:	<u>Yes</u>
Ventilation	:	<u>Yes</u>
Light	:	<u>Yes</u>
Boundary Wall	:	<u>Yes</u>

14. The building consisting of :-

- i) Existing/ Proposed Teacher education course of the following infrastructure (pl. ensure that the dimensions of classrooms, laboratories, library, multipurpose hall, floor wise area, total area etc. are properly indicated in the approved building plan as per provisions of the NCTE Regulation, 2009.

(a)	Instruction carpet area	<u>644.27</u> Sqm.	
(b)	Administrative carpet area	<u>84.81</u> Sqm.	
(c)	Other Area	<u>780.58</u> Sqm.	
(d)	TOTAL BUILT UP AREA	<u>1509.66</u> Sqm.	
(e)	Class Room No.	(i) <u>964.99</u> Sq.ft. each (ii) <u>1155.94</u> Sq.ft. each	(iii) <u> X </u> Sq.ft. each (iv) <u> X </u> Sq.ft. each
(f)	Multipurpose Hall	(i) <u>2208.77</u> Sq.ft. each	
(g)	Principal's Room	(i) <u>212.91</u> Sq.ft. each	
(h)	Office Room	(i) <u>161.99</u> Sq.ft. each	
(i)	Staff Room	(i) <u>289.33</u> Sq.ft. each	Conversion 10.764
(j)	Science & Mathematics resource Centre Laboratory	(i) <u>1067.81</u> Sq.ft. each	
(k)	Psychology resource Centre/ Lab	(i) <u>1067.81</u> Sq.ft. each	
(l)	E.T. Lab	(i) <u>245.09</u> Sq.ft. each	

(m)	Library cum reading Room	(i) <u>640.78</u> Sq.ft. each	
(n)	ICT Resource Centre	(i) <u>273.83</u> Sq.ft. each	
(o)	Art and Craft Resource Centre	(i) <u>304.62</u> Sq.ft. each	
(p)	Health and Physical Education Resource Centre	(i) <u>279.97</u> Sq.ft. each	
(q)	Administrative Office	(i) <u>678.12</u> Sq.ft. each	(Principal's Room + Staff Room + Office Room)
(r)	Visitors Room	(i) <u>183.09</u> Sq.ft. each	
(s)	Girl's Common Room	(i) <u>349.23</u> Sq.ft. each	
(t)	Seminar Room	(i) <u>542.93</u> Sq.ft. each	
(u)	Canteen Refreshment – 1 Refreshment - 2	(i) <u>249.29</u> Sq.ft. each (i) <u>249.29</u> Sq.ft. each (i) <u>249.29</u> Sq.ft. each	
(v)	Separate Toilet Facility for Boys and Girls	(i) <u>118.10</u> Sq.ft. each (Male) (ii) <u>116.97</u> Sq.ft. each (Female)	
(w)	Parking Space	(i) <u>360</u> Sq.ft. each	
(x)	Sports Store Room Store Room	(i) <u>129</u> Sq.ft. each (ii) <u>236.05</u> Sq.ft. each	
(y)	Multi Purpose Play Field	(i) <u>387504</u> Sq.ft. each	
(z)	Administrative Office Room	(i) <u>248.64</u> Sq.ft. each	
(aa)	Museum	(i) <u>274.22</u> Sq.ft. each	
Total Built up area in the Building <u>16249.98</u> Sq.ft.			
Provision of Hostel if any (Yes/ No) : <u>No</u> Residential/ non-residential : <u>Non-residential</u>			

- ii) The details of the above infrastructure are same as in the building plan approved by President, Sologuri Gaon Panchayat on 28.02.2013 counter signed by Assistant Executive Engineer, PWD Sivasagar Building Sub-division for plot no. Dag No. 67/79 of P.P. No. 177 and indicating total area 3 Bigha – 0 Katha - 0 Locha and built up area 1509.66 Sqm . The Building plan has been approved by competent authority (Yes/ No.). The hostel facilities for Girls and Boys provided by the institution along with the staff residential quarters are not included in the area for the institution. These facilities are separate (Yes/ No.) - Yes.
- iii. The building completion certificate issued by Sri Joykrishna Das, deputed Assistant Engineer, Sologuri Gaon Panchayat, P.W.D. Building Division, Sivasagar (Competent Authority) Counter signed by Mrs. Hira Deka Borah for Plot No. Dag No. 67/79 of P.P. No. 177 reflecting total land area 3 Bigha – 0 Katha - 0 Locha. Total Built up area 1509.66 Sqm.
The building is complete in the form of a permanent structure (Yes/ No.) - Yes.
There is no temporary structure or asbestos roofing, even in case of structure in addition to the prescribed built up area.
- iv) The institution undertake that the building of the institution has been constructed in view of the provision and by-laws of the building construction as per Bureau of Indian Standard and the same is fully safe and structurally sound having load bearing capacity as per latest Indian Building standards and the same is safe and secure to run the teacher training course. (Copy of the certificate is enclosed).
The building completion certificate issued by Sri Joykrishna Das, deputed Assistant Engineer, Sologuri Gaon Panchayat, P.W.D. Building Division, Sivasagar fulfils the above point.

- v. The safeguard against fire hazard has been provided in all parts of the building (Yes/ No) – Yes
- (No Objection Certificate from the Office of the Director of Fire & Emergency Services, Assam, Guwahati is enclosed – No. F & E/FPW/14/293/13 dtd. 30.08.2013)
- vi. Electricity and safe drinking water facility has been provided by the institution (Yes/ No) - Yes
- vii. The institutional campus, building, furniture etc. is barrier free (Yes/ No). Further the institutional campus, building, furniture is disabled friendly as per the persons with disability (PWD) and of the Govt. of India (Yes/ No) - Yes
- viii. Details of additional teacher training course/ additional intake being run by the institution (pl. ensure that the dimensions of classrooms, laboratories, library, multipurpose hall, floor wise area, total area etc. are properly indicated in the approved building plan as per provisions of the NCTE Regulation, 2009.

Not applicable

(a)	Class Room No.		
(b)	Multipurpose Hall		
(c)	Principal's Room		
(d)	Office Room		
(e)	Staff Room		
(f)	Science & Mathematics resource Centre Laboratory		
(g)	Psychology resource Centre/ Lab		
(h)	E.T. Lab		
(i)	Library cum reading Room		
(j)	ICT Resource Centre		
(k)	Art and Craft Resource Centre		
(l)	Health and Physical Education Resource Centre		
(m)	Administrative Office		
(n)	Visitors Room		
(o)	Girl's Common Room		
(p)	Seminar Room		
(q)	Canteen Refreshment – 1 Refreshment - 2		
(r)	Separate Toilet Facility for Boys and Girls		

(s)	Parking Space		
(t)	Store Room		
(u)	Multi Purpose Play Field		
(v)	Workshop		
(w)	Museum		
	Total Built up area in the Building		

15. The details of the other Teacher Training Course run by the institution in the same building and build up area earmarked course wise : Nil

Name of the Course	Build up area in Sq.Ft.
a.	
b.	
c.	
d.	
e.	

16. The details of Teacher Training Course being run by the institution : Not yet

Name of the Course	Build up area in Sq.Ft.
a.	
b.	
c.	

17. The institution has earmarked the building portion for the new Course
Yes/ No., If Yes, Yes (16249.98 Sq.ft. (Entire built-up area meant for the purpose) .

18. A certificate from the District Education Officer (DEO) that no other institution / school is running in the institution building meant for running teacher education course is enclosed. If yes give details thereof. - Yes

Letter No. 14,324 dtd. 22/08/2013 from the Inspector of Schools, Sivasagar District Circle, Sivasagar (copy enclosed).

The institution undertakes that it is fully aware to clause (1-B) of the NCTE Regulations, 2009 which provide that "Furnishing any wrong information or concealment of the or the decision facts in the application, which may have bearing on the decision making process pertaining to grant of recognition, shall result in withdrawal of recognition of the institution besides other legal action against its management; order of withdrawal of recognition shall be passed after affording reasonable opportunity of hearing through a show cause notice to the institution.

Name & seal of the authorized representative of the management of the institution.

Signature with Seal

Name of the authorized representative of the society/ trust running the teacher training programme	Mrs. Hira Deka Borah
Designation	Principal i/c
Name of the society/ trust	Sibsagar College, Joysagar
Office Address	P.O. – Joysagar, District – Sivasagar, Pin – 785665, Assam

The above statement of essential data sheet containing point 1 to 17 are to be duly sworn before the Notary Public

Signature with Seal of the
Notary Public

Name of the Notary Public	Mr. Bikash Dey
Office Address	G.N.G. Road, Sivasagar, Assam